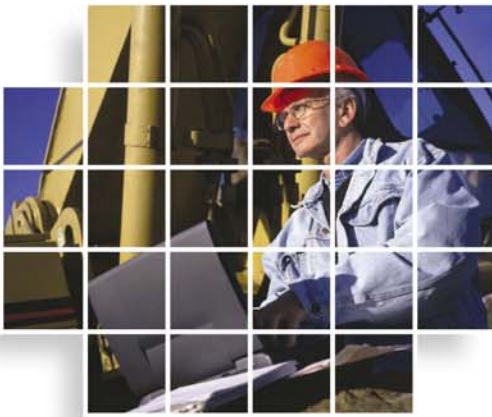


# contract administration

We have been providing specialist expertise to deliver on some of the world's most demanding projects in the pipeline, process plant and heavy engineering fields since 1985.



The company is well known in the pipeline, civil and heavy engineering industries for its skills in this area. We specialise in the drafting of complex contract documents and amendments to standard forms and have extensive experience in compiling and managing complex documentation for tender and contract dispute resolution purposes. We have been involved in developing innovative forms of contract for multi-million pound projects across the globe.

In parallel with the company's quantity surveying services, our specialist personnel undertake contract administration roles ranging from secondment to specific clients' contracts departments, to the onsite commercial administration of projects. Our control of cost and good housekeeping practices encompass the full range of services from project conception to completion and final settlement of the project, reducing the burden for clients without removing their control.

#### **Services include:**

- ▶ Budget preparation
- ▶ Preparation of invitation to tenders
- ▶ Tender evaluation
- ▶ Post contract administration
- ▶ Resolution of commercial matters
- ▶ Cost engineering

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